

Recital Packet June 2023

<https://www.principalarts.com/pcpa-recital-central/>

1. Ticket Information

Tickets are ready for pick up. Please stop by the front desk during your next studio visit to pick up your envelope.

You can purchase extra tickets by contacting us in the office. You can also use this link to order more tickets.

<https://www.principalarts.com/pcpa-ticket-order-form/>

Extra tickets are \$16 each.

Kids 3 and under may attend for free only if they are sitting on a lap.

Tickets will be \$20 at the door on the day of the show.

(# updated as of 5/30/23)

Saturday 6pm show - 63 tickets left

Sunday 2pm show - 187 tickets left

Sunday 5pm show - 121 tickets left

2. Dressing Room Assignments - Homebase

(know the song title/name of your child's dance(s))

- Please use the links below to track which dressing room you should go to when checking in for dress rehearsal and show days

Saturday 6pm - LINK TO SIGN IN SHEETS - Coming Soon!

Sunday 2pm - LINK TO SIGN IN SHEETS - Coming Soon!

Sunday 5pm - LINK TO SIGN IN SHEETS - Coming Soon

- Your dressing room will be your home base. This is where you will:
 - Check in and drop off your child
 - Where your child will keep all their costumes
 - Where your child will change if they are in multiple numbers
 - Pick up and sign out your child
- Please be aware of where you are headed when checking in. We will have staff at the front of the house to guide you on the day of rehearsal and show. This will speed up the process of getting everybody checked in quickly and easily.

- I recommend writing down or recording your dressing room location. Feel free to write it on your left chest labels in your garment bag(s) if that helps as a simple reminder.
- 4 dressing spaces / 2 female and 1 male and 1 gender neutral
 - o Team Female RM142
 - o Rec Female RM148
 - o MalesRM3-117
 - o Staff and Gender Neutral space RM 104

Dancers in all recitals - you may leave your stuff in the dressing rooms overnight if you would like. We will be the only people in there during our rental period and the doors will be locked in between rehearsals/shows.

3. PLAY BY PLAY – READ ME - PLAY BY PLAY – READ ME

A. Week's leading into the show

- Attendance is MANDATORY for all classes as we will be putting the finishing touches on everything before the show.
- Pick up your tickets from the reception desk.
- Carlos will be available to distribute tickets on Thursday and Friday At the theatre.
- Tickets not picked up at the studio will be at will call on show nights.
- Wear Performance shoes to class

B. Dress Rehearsals – MANDATORY

Thursday 6/15/23 5pm - 8:30pm dress rehearsal for Saturday 6pm show

5pm - 6pm check in/pre-show/group warm up

6pm - 8:30pm run the Saturday 6pm show

Friday 6/16/23 1pm - 3:30pm dress rehearsal for Sunday 2pm show

1pm - 2pm check in/pre-show/group warm up

2pm - 3:15pm run the Sunday 2pm show

Friday 6/16/23 4pm - 7:00pm dress rehearsal for Sunday 5pm show

4pm - 5pm check in/pre-show/group warm up

5pm - 7pm run the Sunday 5pm show

Canada College Main Stage Theatre

The Main Theatre is Building 3

4200 Farm Hill Blvd

Redwood City

- Dancers who miss dress rehearsal WILL NOT BE IN THE RECITAL.
- Dancers who miss dress rehearsal WILL NOT BE IN THE RECITAL.
- This rule is in place for the dancers. Please respect and trust the process, our rules, and your child's team.
- Sign in at the sign in table located at your dressing room.
 1. NO PARENTS will be allowed in the dressing rooms. Parent volunteers have been set and assigned for this purpose so please plan accordingly.
- Parents will then go to the theatre to sit in the audience and dancers will get dressed in their first or only costume.
- 1-2 adults max should accompany each dancer to dress rehearsal.
- If your dancer is older and comfortable being dropped off, you can drop them off at the front of the theatre and we can assist them in getting to their dressing space.
- Run the show from the top of the lineup. We will run each number one time but if we hit major bumps we will stop to adjust and/or repeat.
- All three shows have a 10-12 min. Intermission. We will need this during the dress rehearsal as we have changes happening during that pocket.
- You may video and take photos at dress rehearsal. **(NOT ALLOWED AT THE SHOW)**
- Some dancers will have a considerable amount of waiting time between numbers. This time needs to be filled with low energy activities. We will provide Rubix cubes, coloring books, smarty pants trivia, playing cards, and we will also show a movie. It would be helpful if you also packed some activities of your own such as books, etc.
- Dancer's should also warm up and stretch while backstage waiting for their turn on stage.
- After your child has done their last dance you may return to the table/ dressing room you dropped off at to sign out and pick up your dancer. For safety purposes, please do not leave without signing out and without connecting with the person at the table or teacher in your dressing room.

PLEASE NOTE - LEAVING AFTER YOUR FINAL NUMBER IS FINE FOR DRESS REHEARSAL. DANCERS SHOULD STAY BACKSTAGE UNTIL THE END OF THE SHOW ON PERFORMANCE DAYS. ONLY DANCERS WHO PERFORM IN THE FIRST HALF OF THE SHOW ONLY MAY SIGN OUT AT INTERMISSION. SHOW DAYS - PLEASE LET US KNOW IF YOU PLAN TO SIGN YOUR DANCER OUT AT INTERMISSION AND WE WILL NOTATE THAT ON THE SIGN OUT SHEET.

- Keep your attention on your email box between dress rehearsal and recital day. We will have a limited amount of time for adjustments.
- We have all staff booked for work at these events. All hands on deck! The student to parent volunteer/teacher ratio is 1:9 during both shows and at dress rehearsal. (In most cases the ratio is even lower)

C. Recital Days

Saturday 6pm show 6/17/22 @ Canada College main stage theatre

Sunday 2pm show 6/18/22 @ Canada College main stage theatre

Sunday 5pm show 6/18/22 @ Canada College main stage theatre

CALL TIMES / ARRIVAL TIME Saturday 6pm Show 6/17/23

- 4:30 pm parent volunteer call time
- 4:45 pm dancers in 1st half of the show call time
- 5:15 pm Box office/will call opens
- 5:20 pm Contest winners can take their seats!
- 5:30 pm Front of the house opens
- 5:30 pm dancers only in second half of show call time
- 6:00 pm show starts
- 8:00 pm estimated end time

CALL TIMES / ARRIVAL TIME 2PM Sunday show 6/18/23

- 12:30 pm parent volunteer call time
- 12:45 pm dancers in 1st half of the show call time
- 1:15 pm Box office/will call opens
- 1:20 pm Contest winners can take their seats!
- 1:30 pm Front of the house opens
- 1:30 pm dancers only in second half of show call time
- 2 pm show starts
- 3:00/3:15 pm estimated end time

3:00 pm - 3:45 pm MEAL BREAK FOR DANCERS/PARENT VOLUNTEERS/ AND STAFF WORKING BOTH SHOWS. (exact times TBD based on length of 2pm show)

CALL TIMES / ARRIVAL TIME Sunday 5pm Show 6/18/23

- 3:30 pm parent volunteer call time
- 3:45 pm dancers in 1st half of the show call time
- 4:15 pm Box office/will call opens
- 4:20 pm Contest winners can take their seats!
- 4:30 pm Front of the house opens

- 4:30 pm dancers only in second half of show call time
- 5:00 pm show starts
- 7:00 pm estimated end time

· Dancers should arrive with hair and make-up done. They can get into costume once they arrive at the theatre and have checked in.

- Sign your dancer into their dressing room-see dressing room links for locations and room #'s

- If possible, please eat a meal before you arrive. Do not eat while in costume. We will have goldfish and water on hand. Please bring a cover up for snacking purposes.

- **NO NUTS! We have multiple dancers with severe nut allergies.**

- Enjoy the show. Really! Enjoy the show! We have about 150 dancers in the show, but we also have 14 teachers and 28 parent volunteers helping to supervise backstage. Lots of moving parts, without a doubt, but I have staffed for a 1:9 ratio during rehearsal and show.

- After the show return to the sign in/home base location where you checked your dancer in. Please send one parent. We will reverse the process you went through during pre show time.

***High school/ Middle school age students may sign themselves in and out.

4. **Theatre Address**

**Canada College Main Stage Theatre
The Main Theatre is Building 3
4200 Farm Hill Blvd
Redwood City CA**

5. **Parking info Canada College**

There is a lot directly in front of the theatre lot 4. There is another lot behind the theatre lot 1 but please note there are a lot of stairs involved in this path. Please see the map included on the recital central page. You do not need a parking permit when onsite at Canada. They are currently suspended and not needed.

<https://canadacollege.edu/parking/>

6. **Studio schedule the week of the show (6/12/23 – 6/18/23)**

6/12/22 Monday – normal schedule

6/13/22 Tuesday – normal schedule

6/14/22 Wednesday – normal schedule

6/15/22 Thursday – no weekly classes (PCPA)

Thursday 5:30 pm Small Fry D&P class will run with Sarah

6/16/22 Friday – no weekly classes (SFDC &PCPA)

6/17/22 Saturday – Saturday morning classes will run as scheduled. (PCPA & SFDC)

6/18/22 Sunday – no weekly classes (SFDC &PCPA)

If you are not participating in the show we have credited and applied to June tuition already. (reflected in 6/1/23 billing) If you are in the show, this time will be spent at the theatre instead of the studio.

7. Photos

We **do not** allow personal photography or video during the show.

We **do** allow photos and videos at dress rehearsal.

Please be diligent in following the above policies in regards to photography. If ignored or abused we will simply cut all photography. This has happened in the past and I want to say please don't blow it for the families who are in fact following and upholding the rules.

Jeremy Fratkin of Jeremy Lawrence Photography will be at the show taking professional shots of your dancer in action. These photos will be available online in a private Principal Arts gallery. We encourage you to view and purchase performance pictures of your dancer(s)! Photography details will be emailed to performance families 2 weeks after the performance.

FRATKIN STUDIOS - FOR RECITAL PHOTOGRAPHY QUESTIONS

Jeremy Fratkin

650.799.7313

info@fratkinstudios.com

Jeremylawrencephotography.com

8. Recital DVD Orders

Sean Tanowitz of Pivotal Video Productions is back to record our recitals again this year. Use the link/QR codes to pre order your videos. Videos are discounted during these couple weeks leading into the show. Prices will go up on 6/19/23.

Deadline to order is 7/15/23.

(new link for 2023 recitals is coming soon!) We will let you know when it is live!

DVDs and or USB drives will be available for pick up at the studio 6 weeks after the shows. Early August is the approximate finish/delivery date. We will email to let you know when they are ready for pick up.

PIVOTAL PRODUCTIONS - FOR DVD QUESTIONS

Shawn Tanowitz

818-884-6263

info@pivotalvideoproductions.com

9. Questions/contact day of rehearsal or day of the show

Email us at info@principalarts.com

Do not use the studio phone line as we will be off site.

10. What to bring - Recital Checklist

- Costume(s)
- Accessories
- Tights
- Bobbi pins
- Bun maker or donut)
- Hairnet
- Hairspray
- Brush and/or comb
- Safety pins
- Blush
- Lipstick
- Make up
- Hair rubber bands
- Small sewing kit
- First aid, blister pads, band aids
- Moleskin
- Cover up
- Tennis shoes - for outdoors
- Water bottle
- Quiet backstage activities
- Small blanket or sheet for the dressing space/changing area
- **NOTE: We are not responsible for any lost items so please keep track of your things. Make sure to label your shoes, costume, and tights. Label where it cannot be seen such as a tag or the inside of your dance shoes. A bag with your name will be helpful in keeping things organized backstage.**